

HOOGHLY DISTRICT CENTRAL CO-OPERATIVE BANK LTD.



Netaji Subhas Road : P.O. Chinsural
Dist. Hooghly : Pin - 712 101
Phone : (033) 2680 2949 / 9131 / 2408 / 657
/ 9303 (FAX)
E-mail : hooghlydccb@gmail.com
HOOGHLYDCCB@hooghlydccb.cor

Memo No. 3909 / 2025-26

Dated : 09.03.2026

NOTICE INVITING QUOTATION

Sealed quotations are invited by the Chief Executive Officer, Hooghly District Central Co-operative Bank Ltd, Netaji Subhas Road, Chinsurah, Hooghly, 712101 from the reputed and interested Insurance companies for Bank lockers. The Bank reserve the right to itself to cancel any or all the quotations without assigning any reasons there to. The Bank does not bind itself to accept the lowest rate.

Sealed quotations must be submitted/ dropped by 16.03.2025 within 11.30 AM in the Tender Box Section at our Head Office ..

The bank authority reserves the right to accept and / or reject any or all the tenders without assigning any reasons thereto and the banks decision shall be binding and final.

SL No	Descriptions	Quantity	Place of Delivery
1	1).Number of lockers : 5877 nos 2)Number of rented lockers : 4684 nos 3)Rent per Locker : Rs 950/- per year 4)Any one Year claim : Rs 30 lakh 5)Any one Accident : Rs 30 lakh 6)Insurance coverage will be on lockes under rent 7)During the year if fresh lockers are rented , insurance coverage will also be effected on them 8)Insurance company may demand notice of fresh allotment of lockers 9)HDCC Bank may add any other condition during the tenure of the Policy . 10) Banks Locker Insurance will be for the period 30.03.2026 to 29.03.2027 that is for 1 year	1	At HEAD OFFICE
	Total Estimated value		

Terms and conditions:

1.(i) Technical bid containing the following documents:

- Photocopy of PAN Card.
- Valid GST Registration.
- Photocopy of IRDA registration

(ii) Financial bid should be submitted in the following format:

- Quotation price should be the composite price which inclusive of all Taxes, GST, Duties and Work Contract Tax, delivery charges etc. **The quoted rate should be both in figures and in words.**
- Others Terms and conditions:
Delivery of product : Within 3 working days of issue of purchase order .

2) Taxes, Duties and Levies:

Your quoted price should be inclusive of all taxes, GST, duties; works contract tax, freight , forwarding, packing, transit insurance, delivery charges, testing at the respective locations. The rates should be for completed items of work and inclusive of GST, royalty and all other central or local taxes existing or that may be imposed in future.

3) validity:

HOOGHLY DISTRICT CENTRAL CO-OPERATIVE BANK LTD.



Netaji Subhas Road : P.O. Chinsural
Dist. Hooghly : Pin - 712 101
Phone : (033) 2680 2949 / 9131 / 2408 / 657
/ 9303 (FAX)
E-mail : hooghlydcccb@gmail.com
HOOGHLYDCCB@hooghlydcccb.com

Quoted rate should be valid for 30(thirty) days from the date of opening quotation.

4) Terms of Payment:

The payment will be made from the Head Office.
The Quotations will be opened on **16 th March 2026** at 11. 30 a.m.

The Quotations will be opened in the presence of the renderers at Head Office of the HDCCB Ltd. and rates will be read out in presence of such renderers or their representative as are present but if they failed to attend during opening of the

tenders on the schedule time and date, Quotations will be opened in their absence and no subsequent objections would be entertained under any circumstances what so ever.

Undersigned will not be bound to issue work order to any of the applicant and also reserves the right to accept or reject any or all the tenders without assigning any reasons to the renderers.


09.03.26

Chief Executive Officer

Memo No. 3909 /1(5) / 2025 - 26

Dated : 09.03..2026

Copy forwarded for favour of information with the request to display in the office Notice Board:

- 1)The District Magistrate, Hooghly.
- 2)The Sub-Divisional Magistrate, Chinsurah Sadar Sub-division
- 3)The Secretary, Hooghly Zilla Parishad, Hooghly.
- 4)The Executive Officer, Hooghly Chinsurah Municipality.
- 5)The Joint Register of Co-operative Societies, Co-operation Directorate, Hooghly Range.


09.03.26

Chief Executive Officer

Memo No. 3909 / 2(3) / 2025-26

Dated: 09.03.2026

Copy forwarded for information and necessary action to:-

- 1)The Special Officer, Hooghly District Central Co-operative Bank Ltd.
- 2)The Grade I Officers (All), Hooghly District Central Co-operative Bank Ltd.
- 3)CBS & System Cell, Head Office, Hooghly District Central Co-operative Bank Ltd, for uploading this NIQ in the official website of the bank.


09.03.26

Chief Executive Officer
HDCC BANK LTD